2020 Oxford Program

Housing Booklet
Oxford, England
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INTRODUCTION

Participants in the 2020 Oxford Program live in housing at Hertford College. Hertford College is located in Oxford’s city center.

Student comments from their program evaluations are included in the Housing Booklet. Do not hesitate to contact the International Programs Office with any questions.

Accommodations should not be arranged before WMU-Cooley officially notifies applicants of acceptance into the program.

Please note that housing is included in the proposed financial aid budget. US$3,895 is estimated for housing cost with daily breakfast and lunch Monday through Friday in Oxford. This amount is based on the cost of dorm housing, daily breakfast and lunch Monday through Friday at the Hertford College in 2019 (£2,980,50). The 2020 rate has not yet been determined. This budget figure was calculated on currency exchange rates in January 2020. Currency exchange rates will vary over time.

Students have found their own housing in previous program years. Others have chosen the dorm housing at the Hertford College. Please review the attached student comments for more information about off-campus and on-campus accommodations.

Remember:

1. Students who choose dorm housing at Hertford College will be given housing agreements to review, sign, and return to the International Programs Office. Carefully review all the information regarding withdrawal, refunds, and penalty fees.

2. Students are responsible and, by their participation in the program, agree to pay for all housing charges, including those incurred by WMU-Cooley in advance on their behalf in reliance on their application and deposit.

3. That there will likely be currency conversion differences between the time the housing charges are added to your student account and when WMU-Cooley receives the invoice from Hertford College. Any differences related to the currency conversions will be reflected on your student statement.

4. Please carefully read the policies of your housing providers. It is important to
review the policies because questions have arisen in the past about guest overnights, cancellation, force majeure, refunds, and early check-outs.

Past participants have commented that it was helpful to know where others were staying. The Participant List on the TWEN page provides e-mail information for the participants.

**HERTFORD COLLEGE**

Hertford College is located in the center of Oxford.

https://www.hertford.ox.ac.uk/ Hertford College is located on Catte Street across from Bodleian Library and Radcliffe Camera. It also is known for the Hertford Bridge. Shops, restaurants, banks and public transportation are nearby.

Remember that you will be living and studying on a university campus. There will be policies regarding **smoking and alcohol** – make sure you are aware of and understand these policies.

Students have a single room with a sink, telephone, wi-fi access, desk and wardrobe. Bathrooms and facilities will be shared. It is self-catered. Check-in is on Sunday, June 28, check-out is Saturday, August 1. A map of Oxford is included in the Appendix.

**Hertford College**
Catte Street
Oxford, OX1 3BW
United Kingdom
Tel: +44 (0)1865 279 400

Please review the attached student comments for more information about accommodations.

**DIRECTIONS**

Hertford College provides the following directions:

If you are arriving from London, the nearest coach stop for Hertford College is the Queens' Lane stop, on High Street: the Oxford Tube, X90 and Airline services all stop here. From the bus stop, continue on the High Street for two hundred metres, until you reach the University Church on your right. Cross the street at the crossing, and follow the path beside the church onto Radcliffe Square (you will see the Radcliffe Camera directly ahead). Continue in this direction for two hundred metres, and the college lodge is located on your right, opposite the Bodleian Library.

If you are arriving in Oxford from somewhere else, your coach will terminate at the bus station at Gloucester Green. Exit onto George Street, and at the crossroads where it
intersects with Cornmarket Street (the pedestrianised shopping street), continue ahead onto Broad Street. Catte Street is the second street on the right, after approximately three hundred metres. Once on Catte Street, the college lodge will be on the left after one hundred and fifty metres.

**COST**

The 2020 rate has not yet been determined. In 2019, a single room at Hertford College for 34 nights with daily breakfast, and lunch Monday through Friday, cost £2,980.50.

The housing amount is included in the proposed financial aid budget.

Currency rates between the U.S. dollar and British Pound fluctuate. To check the current rate, use

https://www1.oanda.com/currency/converter/

**HOUSING CANCELLATION AND REFUNDS**

Hertford’s policy is as follows:

The Customer shall be entitled to have all monies, excluding the Deposit, refunded on a pro-rata basis in respect of any Delegate Places (as specified in the Booking Contract) that are cancelled by the Customer in writing before the Start Date.

The College will not refund any charges as the result of any Delegate’s late arrival to, non-attendance of or withdrawal from, the Programme after the Start Date.

**Final dorm housing number must be provided by April 15, 2020. After that date, Hertford College will not refund the amount paid for dorm housing.**

Notice must be given to the International Programs Office and Hertford College.

**HERTFORD AMENITIES**

The Hertford rooms are self-catered. Nearby there are grocery stores and restaurants. **Daily breakfast and lunch Monday through Friday is included with your housing rate.** It is prohibited to take food from the Dining Hall. There is a laundry room with washers and dryers.

**MEALS**

Your housing charge includes daily breakfast (8:00-9:00 a.m.) and lunch Monday through Friday (Noon-1:30 p.m.). There are grocery stores and restaurants located nearby.
PAYMENT

WMU-Cooley has arranged to pay the Hertford housing costs on behalf of students as a convenience prior to receiving their financial aid.

Students are responsible and, by their participation in the program, agree to pay for all housing charges, including those incurred by WMU-Cooley in advance on their behalf in reliance on their application and deposit.

HERTFORD COLLEGE RESIDENCE CHECK-IN

When you arrive in Oxford, proceed to Hertford College on Catte Street. A college tour and orientation will be held Sunday late afternoon/early evening.

Additional information about check-in will be provided. Be careful not to demagnetize your room card by placing it near your cell phone. Please remember to return your room keys to the office when you check out. There is a £20 charge for lost keys.

Any unpaid charges must be settled by the time students check out at Hertford’s finance office. All fees are payable in British Pounds and can be made by cash, VISA and MasterCard, and bank transfers.

POSTAL ADDRESS

If you will be receiving mail during the summer program, please be certain that correspondence is addressed properly.

Your postal address will be:

(Your Name)
FAO Cooley Law School
International Programmes Office
Hertford College
Oxford, OX1 3BW
United Kingdom

HERTFORD COLLEGE RESIDENCE RULES

As a guest of Hertford College for five weeks, you will be asked to abide by all its policies. Please carefully review their housing rules. Housing information is posted on walls in every room. The information is attached and will be distributed to you at Hertford. The Hertford College Smoking Policy is included in the Appendix.

Please note the following:

1. Residents are held responsible for all equipment and furniture within their rooms. Please refrain from moving unwanted furniture out of your room.
2. Always ensure that your door is tightly locked when leaving because the College cannot be held responsible for missing property.

3. Cooking in rooms is strictly prohibited. However small refrigerators are allowed.

4. No guests are allowed to stay in a resident's room.

5. Residents are expected to conduct themselves quietly and properly at all times, particularly at night, as a courtesy to your fellow residents.

6. There is no smoking in the residence rooms, common rooms or anywhere in the buildings. The college reserves the right to expel a resident if regulations or proper decorum are not observed.

**INTERNET ACCESS**

A £20 fee is charged each program participant for internet access. You will receive information about access once you arrive in Oxford. To prevent any access/connection issues make sure your software is up to date.

**OFF-CAMPUS ACCOMMODATIONS**

Please contact the International Programs Office with questions regarding off-campus accommodations.

**ACCOMMODATION INSTRUCTIONS**

The International Programs Office will provide a student list to the housing providers.

Please follow these instructions so that you can arrange for your housing during the Oxford program.

1. Carefully review the housing information, rules, and policies.

2. Confirm your housing choice with the International Programs Office.

3. Take a copy of your housing arrangements to England. The staff at
Hertford College expects you to arrive and check in on the confirmed date. This information can also be used for the entry/exit requirements of the United Kingdom.

NOTES:
APPENDIX

- Map of Oxford
- Hertford College Housing Information
- Hertford College Smoking Policy
- Student Comments from their program evaluations about the housing
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COLLEGE RULES
INFORMATION TO ALL RESIDENCE IN HERTFORD COLLEGE PROPERTIES

1. No smoking policy, you may not smoke inside any college property, designated smoking areas are allowed in each area.
   Cape Street, Hollywell Quad
   Other areas- Quad and other open space

2. Fire Candles, incense sticks, Christmas or Ornamental lights allowed

3. Rooms are STRICTLY single person occupancy only.

4. No hoarding of clothes in your room, please use the laundry facilities in the basement.

5. Any damage or spillages should be reported to the Housekeeper or Supervisor as soon as possible.

6. Shared kitchens to be kept clean & tidy and washing up of your own Cutlery etc. is your responsibility. Please leave the kitchen as you would expect to find it for the next user.

7. Please ensure you vacate your room by 10.00am on the day of your departure, unless you have arranged prior arrangements.

8. FIRE NOTICE INSTRUCTIONS: Please ensure you read these instructions which can be found in your room.
Hertford College Smoking Policy

This applies to all members of the College, senior, junior and staff.

Smoking is prohibited in all College buildings, including rooms of senior and junior members, on all College sites and in all common areas (including OB and NB quads), save the designated smoking areas listed below. Cigarette waste bins will be provided in these areas.

There will be no specific breaks given to staff for smoking.

No smoking signs will be displayed throughout the College as dictated by legislation. Smoking is now illegal in the College buildings.

Each infringement of the College smoking policy will be dealt with on an individual basis.

Infringement by staff will be dealt with by the College’s disciplinary procedures.

When a student is suspected of having infringed these rules for the first time, the Domestic Manager shall send him/her a reminder of these rules, along with an offer of advice or counselling on how to quit smoking. The Domestic Manager shall also inform the Junior Deans that such reminder has been sent to the concerned student, and may recommend disciplinary action in exceptional cases.

Any infringement by a student who has already been sent a reminder of these rules shall be dealt with by the Junior Deans by imposition of fines. Repeat offenders will be passed on to the Dean and may be banned from living in College accommodation.

An infringement will be presumed upon detection of smoke or presence of cigarette butts anywhere in the room. It is the responsibility of the hosts that their visitors comply with these rules.

Designated smoking areas:
Catto Street site: Holywell Quad.
Other sites: quads and other open spaces.
Student comments from their Oxford Program evaluations about the housing

Oxford Housing

The Oxford Program arranged housing in the dorms at Hertford College since 2014. Information about housing students have arranged for themselves is included if available.

2019

Hertford College

Q#1: Housing accommodations clean? Yes: 5; No: 1; Other: 1

✓ Yes. "Keep expectations to college dorm. Scouts (cleaning crew is so nice & helpful)"
✓ No.
✓ "Mostly."
✓ Yes.
✓ Yes. "The Hertford’s accommodation were cleaned, I believe, daily, and bed sheets changed twice a week."
✓ Yes.
✓ Yes.

Q#2: Housing accommodations well-situated? Yes: 7; No: 0

✓ Yes. "Yes loved that it was so close to Martin School."
✓ Yes.
✓ Yes.
✓ Yes.
✓ Yes. "Three minutes walk, literally. It is also right in the middle of Oxford with all major libraries minutes away."
✓ Yes.
✓ Yes.

Q#3: Housing accommodations safe? Yes: 7; No: 0

✓ Yes. "Yes very secure."
✓ Yes.
✓ Yes.
✓ Yes.
✓ Yes. "They do a great job monitoring students’ safety."
✓ Yes.
✓ Yes.

Q#4: Suggestions for improving housing accommodations?

✓ “Change the 200 year old carpet & moldy blinds also, we didn’t get lunch every day.”
✓ “Rooms get too hot, but allegedly, it occurs only during the weeks when the program runs. A fan would be nice!"
✓ "Perhaps, the only concern I had that my room was getting too hot. And I was surprised that there was no air conditioning. I enquired about this with a Hertford’s staff member, and apparently July in the only month in a whole year when it gets hot there, so they don’t really bother putting an AC in the rooms. I ended up buying a fan at a department store which was not expensive."
✓ "They should provide fans."
One evaluation was unclear whether the participant stayed on campus or not. It is included below because of the uncertainty.

Q#1: Housing accommodations clean? Yes: 0; No: 0; Other: 1

✓ "No comment. My mother always said, "If you have nothing nice to say, say nothing at all."

Q#2: Housing accommodations well-situated? Yes: 0; No: 0; Other: 1

✓ "No comment. Had no access to Library."

Q#3: Housing accommodations safe? Yes: 1; No: 0

✓ Yes.

Q#4: Suggestions for improving housing accommodations?

✓ "It does not matter whether staying on campus or not. This country has law standards for cleanliness."

Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

Q#5: If you stayed off-campus, please identify your accommodation and whether you recommend your accommodation?

2018

Hertford College

Q#1: Housing accommodations clean? Yes: 4; No: 0

✓ "Very! But the kitchen personnel must wear gloves, hair caps, etc..."
✓ Yes
✓ "The cleaning staff were really good."
✓ Yes

Q#2: Housing accommodations well-situated? Yes: 4; No: 0

✓ Yes "Can't get any better."
✓ Yes
✓ Yes "Very central location."
✓ Yes
Q#3: Housing accommodations safe? Yes: 4; No: 0

✓ Yes "Very."
✓ Yes
✓ Yes
✓ Yes

Q#4: Suggestions for improving housing accommodations?

✓ "Make sure you provide a fan.
  * Too mane [sic] fire drills at 7:00 a.m."
  "Also I would like to point out the food situation. Please make sure (if making another
  program in Oxford) to adjust the class schedule because by the time you finish
  classes the lunch time is almost over. The people in the kitchen were not the nicest
  people & they would not make sure to give you food if there is nothing left. Also How
  come people in the kitchen don't wear gloves [no] hair caps? Also they were always
  rushing us out by walking towards the table picking up silverware & asking if you finish
  when they say you are not done."
✓ "I would suggest including a fan in all rooms."
✓ "A/C or fan provisions for rooms. Was very hot & uncomfortable."
✓ "Fans! However, this summer was one of the hottest so it might not be this hot next
  year!!"

Off campus

Q#1: Housing accommodations clean?
Q#2: Housing accommodations well-situated?
Q#3: Housing accommodations safe?
Q#4: Suggestions for improving housing accommodations?
Q#5: If you stayed off-campus, please identify your accommodation and whether you
recommend your accommodation?

✓ "Folly Bridge, the accommodations [sic] were close to campus and horny [sic]
  appartments [sic]."
✓ "No comment. Too [sic] expensive. Not very accommodating."
✓ "Folly Bridge."
✓ Yes. "Folly Bridge."
✓ 222 Marlborough Road, Oxford – the apartment has a lot of ... and about 15 mins.
  Walk to the school. It was great." 
✓ "Folly Bridge House – great cute little apartments for couples or family, right on the
  Thymes [sic] River. It was only a short 15 min walk through town and I enjoyed seeing
  the city wake up and strolling through Christ Church gardens every morning. Highly
  recommend."

2017

Hertford College

Q#1: Housing accommodations clean? Yes: 2; No: 3; Mostly: 1

✓ "The bathrooms were atrocious–the other students displayed zero courtesy in cleaning
  up after themselves."
✓ "Bedrooms were clean, however the shower/toilet area was not always clean.
  However, this was due to other students staying in the dorms, not due to the cleaning
  staff."

3
✓ "The rooms were clean, the bathrooms were disgusting. I always waited to use bathrooms where classrooms were."
✓ "My room was but shared bathroom was not."
✓ "Stopped getting clean sheets halfway through. Clean towels & room cleaning nice."

Q#2: Housing accommodations well-situated? Yes: 6; No: 0
✓ "However, overlooking (bedroom window) the street, with a pub located across the street, was not enjoyable late at night."
✓ "Very close to class : )."

Q#3: Housing accommodations safe? Yes: 6; No: 0

Q#4: Suggestions for improving housing accommodations?
✓ "Not possible, but it would be great if it was just Cooley students in the building. Guess we need to recruit!"
✓ "Internet & better bathroom accommodations."
✓ "Cleaner bathrooms."
✓ "All other guest students should be made aware of basic cleanliness."
✓ "A fan for the rooms.
✓ "Coordinate between Hall (food) & dodge w/ # of students on site. When large new groups arrived, lines were long & selections poor."

Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

Q#5: If you stayed off-campus, please identify your accommodation and whether you recommend your accommodation?
✓ "N/A"
✓ "G"

2016

Hertford College

Q#1: Housing accommodations clean? Yes: 6; No: 0
✓ "Sometimes. The usual cleaning lady left and new one hardly did anything."
✓ "Appreciated daily housemaids cleaning and making our beds."

Q#2: Housing accommodations well-situated? Yes: 5; No: 0
✓ "The dorms were very close to class & almost every activity."
✓ "Right next door!"

Q#3: Housing accommodations safe? Yes: 5; No: 0

Q#4: Suggestions for improving housing accommodations?
✓ "Stay anywhere else. It was so loud, the beds were terrible."
• "I would only say that the outside surroundings can get rather loud, particularly on the weekends & just be sure others knew that ahead of time."
• "New beds, insulation for walls.
  - hard to sleep at night"
• "No housing improvements except I would express to students how loud the location is at night and how hard it will be to sleep with all the people outside at all hours."

"Note: The food on campus has very limited hours and it was not easy to make it to breakfast or lunch on many occasions. I think we should only for the meals we actually get a chance to eat. And we never saw a boxed lunch for 5 weeks."

Off campus

Q#1: Housing accommodations clean?
Q#2: Housing accommodations well-situated?
Q#3: Housing accommodations safe?
Q#4: Suggestions for improving housing accommodations?
Q#5: If you stayed off-campus, please identify your accommodation and whether you recommend your accommodation?
  ✓ Yes "It is economic (you can cook if you do not want to spend $ outside eating); it’s quiet; private; short walk away."
  ✓ No "airbnb"
  ✓ Yes "66 Great Clarendon St."

2015 NOTE: EVALUATIONS WERE NOT DELIVERED BY MAIL CARRIER

Hertford College

Q#1: Housing accommodations clean?
Q#2: Housing accommodations well-situated?
Q#3: Housing accommodations safe?
Q#4: Suggestions for improving housing accommodations?

Off campus

Q#1: Housing accommodations clean?
Q#2: Housing accommodations well-situated?
Q#3: Housing accommodations safe?
Q#4: Suggestions for improving housing accommodations?

2014

Hertford College

Q#1: Housing accommodations clean? Yes: 4; No: 0
Q#2: Housing accommodations well-situated? Yes: 4; No: 0
Q#3: Housing accommodations safe? Yes: 3; No: 0
Q#4: Suggestions for improving housing accommodations?

✓ "Just give us the cord at the start for Internet, as to avoid the wifi issue that was had."

Off campus

Q#1: Housing accommodations clean?
Q#2: Housing accommodations well-situated?
Q#3: Housing accommodations safe?
Q#4: Suggestions for improving housing accommodations?