

# 2019 OXFORD PROGRAM



## HOUSING BOOKLET

Oxford, England

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## INTRODUCTION

Participants in the 2019 Oxford Program may choose to live at Hertford College. Hertford College is located in Oxford's city center.

Student comments from their program evaluations are included in the Housing Booklet. Do not hesitate to contact the International Programs Office with any questions.

**Accommodations should not be arranged before WMU-Cooley officially notifies applicants of acceptance into the program.**

Please note that housing is included in the proposed financial aid budget. US\$3,796 is estimated for housing cost with daily breakfast and lunch Monday through Friday in Oxford. This amount is based on the cost of dorm housing, daily breakfast and lunch Monday through Friday at the Hertford College (£2,980.50). This budget figure was calculated on currency exchange rates in December 2018. Currency exchange rates will vary over time.

Students have found their own housing in previous program years. Others have chosen the dorm housing at the

Hertford College. Please review the attached student comments for more information about off-campus and on-campus accommodations.

Remember:

1. Students who choose dorm housing at Hertford College will be given housing agreements to review, sign, and return to the International Programs Office. Carefully review all the information regarding withdrawal, refunds, and penalty fees.
2. Students are responsible and, by their participation in the program, agree to pay for all housing charges, including those incurred by WMU-Cooley in advance on their behalf in reliance on their application and deposit.
3. That there will likely be currency conversion differences between the time the housing charges are added to your student account and when WMU-Cooley receives the invoice from Hertford College. Any differences related to the currency conversions will be reflected on your student statement.
4. Please carefully read the policies of your housing providers. It is important to review the policies because questions have

arisen in the past about guest overnights, cancellation, force majeure, refunds, and early check-outs.

Past participants have commented that it was helpful to know where others were staying. The Participant List on the TWEN page provides e-mail information for the participants.

## OFF-CAMPUS ACCOMMODATIONS

Students have the option of finding their own housing.

## HERTFORD COLLEGE

Hertford College is located in the center of Oxford.

<https://www.hertford.ox.ac.uk/> Hertford College is located on Catte Street across from Bodleian Library and Radcliffe Camera. It also is known for the Hertford Bridge. Shops, restaurants, banks and public transportation are nearby.

Remember that you will be living and studying on a university campus. There will be policies regarding **smoking and alcohol** – make sure you are aware of and understand these policies.

Students will have a single room with a sink, telephone, wi-fi access, desk and wardrobe. Bathrooms and facilities will be shared. It is self-catered. Check-in is on Sunday, June 30, check-out is Saturday, August 3. A map of Oxford is included in the Appendix.

Hertford College  
Catte Street  
Oxford, OX1 3BW  
United Kingdom  
Tel: +44 (0)1865 279 400

Please review the attached student comments for more information about accommodations.

## DIRECTIONS

Hertford College provides the following directions:

If you are arriving from London, the nearest coach stop for Hertford College is the Queens' Lane stop, on High Street: the Oxford Tube, X90 and Airline services all stop here. From the bus stop, continue on the High Street for two hundred metres, until you reach the University Church on your right. Cross the street at the crossing, and follow the path beside the church onto Radcliffe Square (you will see the Radcliffe Camera directly ahead). Continue in this direction for two hundred metres, and the college lodge is

located on your right, opposite the Bodleian Library.

If you are arriving in Oxford from somewhere else, your coach will terminate at the bus station at Gloucester Green. Exit onto George Street, and at the crossroads where it intersects with Cornmarket Street (the pedestrianised shopping street), continue ahead onto Broad Street. Cattle Street is the second street on the right, after approximately three hundred metres. Once on Cattle Street, the college lodge will be on the left after one hundred and fifty metres.

## **COST**

In 2019, a single room at Hertford College for 34 nights with daily breakfast, and lunch Monday through Friday, will cost £2,980.50.

The housing amount is included in the proposed financial aid budget.

Currency rates between the U.S. dollar and British Pound fluctuate. To check the current rate, use

*<http://www.oanda.com/currency/converter/>*.

## **HOUSING CANCELLATION AND REFUNDS**

Hertford's policy is as follows:

The Customer shall be entitled to have all monies, excluding the

Deposit, refunded on a pro-rata basis in respect of any Delegate Places (as specified in the Booking Contract) that are cancelled by the Customer in writing before the Start Date.

The College will not refund any charges as the result of any Delegate's late arrival to, non-attendance of or withdrawal from, the Programme after the Start Date.

**Final dorm housing number must be provided by April 15, 2019. After that date, Hertford College will not refund the amount paid for dorm housing.**

**Notice must be given to the International Programs Office and Hertford College.**

## **HERTFORD AMENITIES**

The Hertford rooms are self-catered. Nearby there are grocery stores and restaurants. **Daily breakfast and lunch Monday through Friday is included with your housing rate. It is prohibited to take food from the Dining Hall.** There is a laundry room with washers and dryers.

## **MEALS**

Your housing charge includes daily breakfast (8:00-9:00 a.m.) and lunch Monday through Friday (Noon-1:30 p.m.). There are

grocery stores and restaurants located nearby.

## **PAYMENT**

WMU-Cooley has arranged to pay the Hertford housing costs on behalf of students as a convenience prior to receiving their financial aid.

Students are responsible and, by their participation in the program, agree to pay for all housing charges, including those incurred by WMU-Cooley in advance on their behalf in reliance on their application and deposit.

## **HERTFORD COLLEGE RESIDENCE CHECK-IN**

When you arrive in Oxford, proceed to Hertford College on Catte Street. A college tour and orientation will be held Sunday late afternoon/early evening.

Additional information about check-in will be provided. **Be careful not to demagnetize your room card by placing it near your cell phone.** Please remember to return your room keys to the office when you check out. There is a £20 charge for lost keys.

Any unpaid charges must be settled by the time students check out at Hertford's finance office. All fees are payable in British Pounds and can be made by cash, VISA and MasterCard, and bank transfers.

## **POSTAL ADDRESS**

If you will be receiving mail during the summer program, please be certain that correspondence is addressed properly.

Your postal address will be:

(Your Name)  
FAO Cooley Law School  
International Programmes Office  
Hertford College  
Oxford, OX1 3BW  
United Kingdom

## **HERTFORD COLLEGE RESIDENCE RULES**

As a guest of Hertford College for five weeks, you will be asked to abide by all its policies. Please carefully review their housing rules. Housing information is posted on walls in every room. The information is attached and will be distributed to you at Hertford. The Hertford College Smoking Policy is included in the Appendix.

Please note the following:

1. Residents are held responsible for all equipment and furniture within their rooms. Please refrain from moving unwanted furniture out of your room.
2. Always ensure that your door is tightly locked when leaving because the College cannot be held responsible for missing property.
3. Cooking in rooms is strictly prohibited. However small refrigerators are allowed.
4. No guests are allowed to stay in a resident's room.
5. Residents are expected to conduct themselves quietly and properly at all times, particularly at night, as a courtesy to your fellow residents.
6. There is no smoking in the residence rooms, common rooms or anywhere in the buildings. The college reserves the right to expel a resident if regulations or proper decorum are not observed.

## **TELEPHONE**

Each residence room in Hertford College Hall is equipped with a telephone. Phone cards are required for long distance calls.

## **INTERNET ACCESS**

A £20 fee is charged each program participant for internet access. You will receive information about access once you arrive in Oxford. To prevent any access/connection issues make sure your software is up to date.

## **ACCOMMODATION INSTRUCTIONS**

The International Programs Office will provide a student list to the housing providers.

Please follow these instructions so that you can arrange for your housing during the Oxford program.

1. Carefully review the housing information, rules, and policies.
2. Confirm your housing choice with the International Programs Office.
3. Take a copy of your housing arrangements to England. The staff at

Hertford College expects you to arrive and check in on the confirmed date. **This information can also be used for the entry/exit requirements of the United Kingdom.**

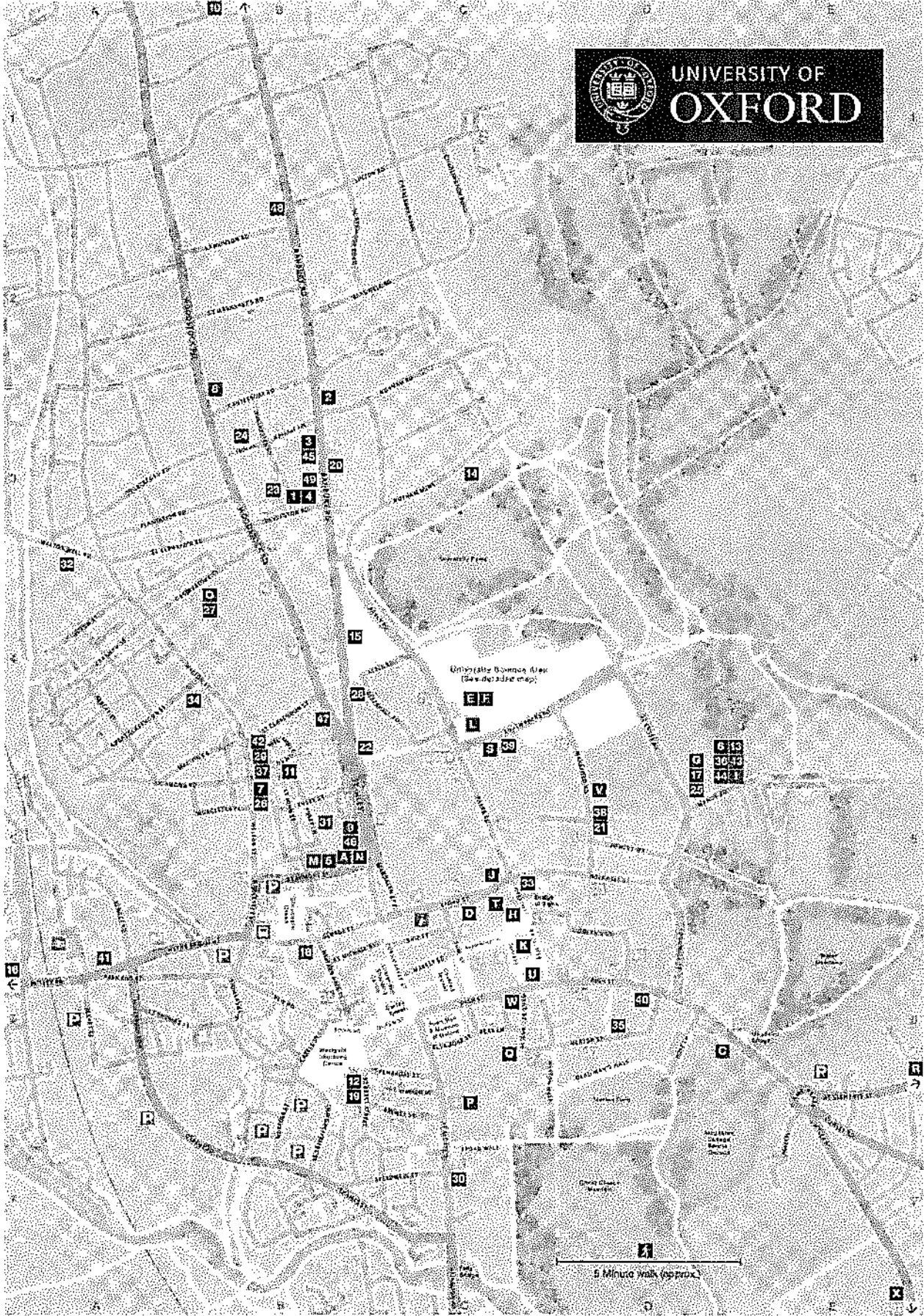
**NOTES:**



## APPENDIX

- Map of Oxford
- Hertford College Housing Information
- Hertford College Smoking Policy
- Student Comments from their program evaluations about the housing





5 Minute walk (approx.)

# Index



## Colleges and Halls

- All Souls (Research) HIGH STREET 04
- Balldry BROAD STREET 04
- Blackhills\* ST GILES 03
- Brasenose MADGIFTE SQUARE 04
- Campion Hall\*\* BREWER STREET 07
- Christ Church ST ALDATE'S 04
- Corpus Christi MERTON STREET 04
- Exeter TULL STREET 04
- Green Templeton\*\* WOODSTOCK ROAD 04
- Harris Manchester MANFIELD ROAD 04
- Hertford EARLE STREET 04
- Jesus College HULL STREET 04
- Kebble PARK ROAD 04
- Kellogg\*\* 64 BANBURY ROAD 03
- Lady Margaret Hall NORTHAM GARDENS 03
- Linacre\*\* 21 GILES ROAD 04
- Lincoln TULL STREET 04
- Magdalen HIGH STREET 04
- Mansfield MANFIELD ROAD 04
- Merton MERTON STREET 04
- New College HIGH STREET 04
- Nuffield\*\* NEW ROAD 04
- Oriel OUEL BOUQUE 04
- Pembroke ST ALDATE'S 04
- Queen's College (The) HIGH STREET 04
- Regent's Park\* PUSEY GROVE 04
- St Anne's WOODSTOCK ROAD 04
- St Antony's\*\* WOODSTOCK ROAD 04
- St Bonar's Hall\* ST BA'S 04
- St Catherine's MANOR ROAD 04
- St Cross\*\* ST GILES 04
- St Edmund Hall GALLING LANE 04
- St Hilda's BOWLEY PLACE 07
- St Hugh's ST MARGARET'S ROAD 04
- St John's ST GILES 04
- St Peter's NEWTON HALL STREET 04
- St Stephen's House\* 18 MARSTON STREET 04E MAR 07
- Somerville WOODSTOCK ROAD 04
- Trinity BRISQ STREET 04
- University College HIGH STREET 04
- Wadham PARK ROAD 04
- Wolfson\*\* LAYTON ROAD 04
- Worcester WALTON STREET 04
- Wycliffe Hall\* 34 BANBURY ROAD 04

\* Permanent Private Hall  
\*\* Graduate College

## Departments

- 1 African Studies Centre 13 DEVINSON ROAD 03
- 2 Ageing, Institute of 34 BANBURY ROAD 03
- 3 Anthropology & Museum Ethnography 21-23 MANOULF ROAD 03
- 4 Area Studies 17 DEVINSON ROAD 03
- 5 Archaeology 21 MANOULF STREET 03
- 6 Centre for Criminology MANOR ROAD BUILDING, MANOR ROAD 03
- 7 Chinese Studies CLARENDON AND HILLY BUILDING, WALTER STREET 04
- 8 China Centre 74 WOODSTOCK ROAD 03
- 9 Classics Centre 24-26 GILES STREET, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000

- 40 Rothmere American Institute 1A BODLEY WALK 04
  - 40 Ruskin School of Drawing & Fine Art 14 HIGH STREET 04
  - 41 Saïd Business School PARK END STREET 04
  - 42 Social Policy and Social Work BANNETT HOUSE, 32 WELLINGTON SQUARE 04
  - 43 Socio-Legal Studies MANOR ROAD BUILDING, MANOR ROAD 03
  - 44 Sociology MANOR ROAD BUILDING, MANOR ROAD 03
  - 45 Social & Cultural Anthropology 21-23 MANOULF ROAD 03
  - 46 Taylor Institution (Modern Languages) 81 GILES 04
  - 47 Theology 34 ST GILES 04
  - 48 Yorlaine Foundation 78 BANBURY ROAD 04
  - 49 Wolfson Unit for the History of Medicine 82-87 BANBURY ROAD 04
- Academic Services**  
 2nd Floor, 100 Wellington Square  
 100 WELLINGTON SQUARE 04
- University Offices**  
 100 WELLINGTON SQUARE 04
- Academic Administration Division
  - Academic Services and University Collections Secretariat
  - Alumni Office
  - Conference of Colleges Secretariat
  - Council Secretariat
  - Development Office
  - Education Policy Support
  - Graduate Admissions and Funding
  - International Strategy
  - Legal Services
  - Personnel Services
  - Planning and Resources Allocation
  - Proctors' Office
  - Pro-Vice-Chancellors Offices
  - Public Affairs Directorate
  - Registrar's Office
  - Research Services
  - Undergraduate Admissions
  - Vice-Chancellor's Office
- Admissions Information Centre**  
 100 WELLINGTON SQUARE 04
- Careers Service**  
 36 BANBURY ROAD 04
- Computing Services (OUCS)**  
 12 BANBURY ROAD 04
- Equality and Diversity Unit**  
 3 WOODCOTE STREET 04
- Ewert House**  
 100 WELLINGTON SQUARE 04
- *is* Innovation
  - Land Agent's and Accommodation Office
  - Regional Liaison Office
- Examination Schools**  
 HIGH STREET 04
- University Card Office
  - Examinations and Assessments
  - Student Administration
- Humanities Divisional Office**  
 31A ST GILES 04
- 23-38 Hythe Bridge Street**  
 23-38 HYTHE BRIDGE STREET 04
- Business Services and Projects (BSP)
  - Finance Division (including Payroll)
  - Pensions, Purchasing

- ICT Support Team BULE, 100A CORNAT 04
- Language Centre 17 WOODSTOCK ROAD 04
- Learning Institute SLATE'S, LITTLE GATE HOUSE, 14-17 ST JOHN'S STREET 04
- Mathematical, Physical and Life Sciences Divisional Office 9 PARKS ROAD 04
- Medical Sciences Divisional Office 20 PARKS ROAD 04
- Occupational Health Service 10 PARKS ROAD 04
- Safety Office 10 PARKS ROAD 04
- Security Services THE DOCK HOUSE, 10 BODLEY WALK 04
- Social Sciences Divisional Office 75 BRIDGE STREET 04
- 5 Worcester Street 5 WORCESTER STREET 04
  - Media Production Unit
  - Oxford University Endowment Management
- The Malthouse THE MALTHOUSE, LARCHMOUNT LANE 04
  - Estates Directorate
  - Telecommunications
- Counselling Service 10 WELINGTON SQUARE 04
- Student Union Offices 100A CORNAT STREET 04

## University Museums

- A Ashmolean Museum of Art and Archaeology 1, BEAULIEW STREET 04
- B Beate Collection of Musical Instruments 31 ALDATE'S 04
- C Botanic Garden ROSKILNE 04
- D Museum of the History of Science 100A CORNAT STREET 04
- E Oxford University Museum of Natural History PARKS ROAD 04
- F Pitt Rivers Museum SOUTH PARKS ROAD 04

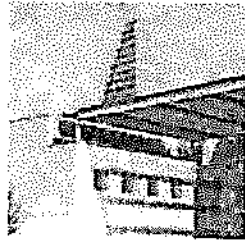
## University Libraries

- G Bodleian Law Library 67 BRIDGE BUILDING, MANOR ROAD 03
- H Bodleian Library BROAD STREET 04
- I Bodleian Social Science Library MANOR ROAD BUILDING, MANOR ROAD 03
- J New Bodleian Library BROAD STREET 04
- K Radcliffe Camera (Bodleian) MADGIFTE SQUARE 04
- L Radcliffe Science Library PARKS ROAD 04
- M Sackler Library 1 ST JOHN'S STREET 04
- N Taylor Institution Library 25 GILES 04

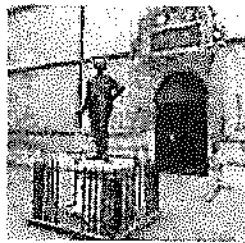
## Other Places

- O Ashmolean Museum HARMON GARDENS BUILDING, DEVELOPMENT STREET 04
- P Christ Church Cathedral ST ALDATE'S 04
- Q Christ Church Picture Gallery OUEL BOUQUE 04
- R Old Road Campus and Hospital Sites HENNINGTON 04E MAR 04
- S Rhodes House SOUTH PARKS ROAD 04
- T Shephardian Theatre BRIDGE STREET 04

- U University Church, St Mary's HIGH STREET 04
- V University Club 11 MANFIELD ROAD 04
- W University of Oxford Shop 104 HIGH STREET 04
- X University Sports Centre LARCHMOUNT WOODS, LARCHMOUNT LANE, WELLY ROAD 04E MAR 07



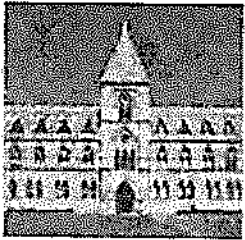
41 Saïd Business School



G Bodleian Library



G Nuffield College



E Oxford University Museum of Natural History



K Radcliffe Camera

HERTFORD COLLEGE, OXFORD



COLLEGE RULES  
INFORMATION TO ALL RESIDENCE IN HERTFORD COLLEGE  
PROPERTIES

1. No smoking policy, you may not smoke inside any college property, designated smoking areas are allocated in each area.  
  
Cotte Street- Hollywell Quad  
  
Other sites- Quads and other open space
2. No Candles, Incense sticks, Burners or Ornamental lights allowed
3. Rooms are STRICTLY single person occupancy only.
4. No Ironing of clothes in your room, please use the Laundry facilities in NB5 basement
5. Any damage or spillages should be reported to the Housekeeper or Scout as soon as possible.
6. Shared Kitchens are to be kept clean & tidy and washing up of your own Crockery etc. is your responsibility. Please leave the Kitchen as you would expect to find it for the next user.
7. Please ensure you vacate your room by 10.00am on the day of your departure, unless you have arranged prior arrangements.
8. FIRE NOTICE INSTRUCTIONS- Please ensure you read these instructions which can be found in your room.

HERTFORD COLLEGE, OXFORD



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Other sites- Quads and other open space

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5. Any damage or spillages should be reported to the Housekeeper or Scout as soon as possible.
6. Shared Kitchens are to be kept clean & tidy and washing up of your own Crockery etc. is your responsibility. Please leave the Kitchen as you would expect to find it for the next user
7. Please ensure you vacate your room by 10.00am on the day of your departure, unless you have arranged prior arrangements.
8. FIRE NOTICE INSTRUCTIONS- Please ensure you read these instructions which can be found in your room.



## **Hertford College Smoking Policy**

This applies to all members of the College, senior, junior and staff.

Smoking is prohibited in all College buildings, including rooms of senior and junior members, on all College sites and in all common areas (including OB and NB quads), save the designated smoking areas listed below. Cigarette waste bins will be provided in these areas.

There will be no specific breaks given to staff for smoking.

No smoking signs will be displayed throughout the College as dictated by legislation. Smoking is now illegal in the College buildings.

Each infringement of the College smoking policy will be dealt with on an individual basis.

Infringement by staff will be dealt with by the College's disciplinary procedures.

When a student is suspected of having infringed these rules for the first time, the Domestic Manager shall send him/her a reminder of these rules, along with an offer of advice or counselling on how to quit smoking. The Domestic Manager shall also inform the Junior Deans that such reminder has been sent to the concerned student, and may recommend disciplinary action in exceptional cases.

Any infringement by a student who has already been sent a reminder of these rules shall be dealt with by the Junior Deans by imposition of fines. Repeat offenders will be passed on to the Dean and may be banned from living in College accommodation.

An infringement will be presumed upon detection of smoke or presence of cigarette butts anywhere in the room. It is the responsibility of the hosts that their visitors comply with these rules.

### **Designated smoking areas:**

Cattle Street site: Holywell Quad.

Other sites: quads and other open spaces.

## Student comments from their Oxford Program evaluations about the housing

### Oxford Housing

The Oxford Program arranged housing in the dorms at Hertford College since 2014. Information about housing students have arranged for themselves is included if available.

2018

#### Hertford College

Q#1: Housing accommodations clean? Yes: 4; No: 0

- ✓ "Very! But the kitchen personnel must wear gloves, hair caps, etc...."
- ✓ Yes
- ✓ "The cleaning staff were really good."
- ✓ Yes

Q#2: Housing accommodations well-situated? Yes: 4; No: 0

- ✓ Yes "Can't get any better."
- ✓ Yes
- ✓ Yes "Very central location."
- ✓ Yes

Q#3: Housing accommodations safe? Yes: 4; No: 0

- ✓ Yes "Very."
- ✓ Yes
- ✓ Yes
- ✓ Yes

Q#4: Suggestions for improving housing accommodations?

- ✓ "• Make sure you provide a fan.  
• Too many [sic] fire drills at 7:00 a.m."  
"Also I would like to point out the food situation. Please make sure (if making another program in Oxford) to adjust the class schedule because by the time you finish classes the lunch time is almost over. The people in the kitchen were not the nicest people & they would not make sure to give you food if there is nothing left. Also how come people in the kitchen don't wear gloves [no] hair caps? Also they were always rushing us out by walking towards the table picking up silverware & asking if you finish when they say you are not done."
- ✓ "I would suggest including a fan in all rooms."
- ✓ "A/C or fan provisions for rooms. Was very hot & uncomfortable."
- ✓ "Fans! However, this summer was one of the hottest so it might not be this hot next year!!"

#### Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

Q#5: If you stayed off-campus, please identify your accommodation and whether you recommend your accommodation?

2017

Hertford College

Q#1: Housing accommodations clean? Yes: 2; No: 3; Mostly: 1

- ✓ "The bathrooms were atrocious-the other students displayed zero courtesy in cleaning up after themselves."
- ✓ "Bedrooms were clean, however the shower/toilet area was not always clean. However, this was due to other students staying in the dorms, not due to the cleaning staff."
- ✓ "The rooms were clean, the bathrooms were disgusting. I always waited to use bathrooms where classrooms were."
- ✓ "My room was but shared bathroom was not."
- ✓ "Stopped getting clean sheets halfway through. Clean towels & room cleaning nice."

Q#2: Housing accommodations well-situated? Yes: 6; No: 0

- ✓ "However, overlooking (bedroom window) the street, with a pub located across the street, was not enjoyable late at night."
- ✓ "Very close to class :)."

Q#3: Housing accommodations safe? Yes: 6; No: 0

Q#4: Suggestions for improving housing accommodations?

- ✓ "Not possible, but it would be great if it was just Cooley students in the building. Guess we need to recruit!"
- ✓ "Internet & better bathroom accommodations."
- ✓ "Cleaner bathrooms."
- ✓ "All other guest students should be made aware of basic cleanliness."
- ✓ "A fan for the rooms."
- ✓ "Coordinate between Hall (food) & dodge w/ # of students on site. When large new groups arrived, lines were long & selections poor."

Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

Q#5: If you stayed off-campus, please identify your accommodation and whether you recommend your accommodation?

- ✓ "N/A"
- ✓ "0"

2016

Hertford College

Q#1: Housing accommodations clean? Yes: 5; No: 0

- ✓ "Sometimes. The usual cleaning lady left and new one hardly did anything."
- ✓ "Appreciated daily housemaids cleaning and making our beds."

Q#2: Housing accommodations well-situated? Yes: 5; No: 0

- ✓ "The dorms were very close to class & almost every activity."
- ✓ "Right next door!"

Q#3: Housing accommodations safe? Yes: 5; No: 0

Q#4: Suggestions for improving housing accommodations?

- ✓ "Stay anywhere else. It was so loud, the beds were terrible."
  - ✓ "I would only say that the outside surroundings can get rather loud, particularly on the weekends & just be sure others knew that ahead of time."
  - ✓ "-New beds, insulation for walls.  
- hard to sleep at night"
  - ✓ "No housing improvements except I would express to students how loud the location is at night and how hard it will be to sleep with all the people outside at all hours."
- "Note: The food on campus has very limited hours and it was not easy to make it to breakfast or lunch on many occasions. I think we should only for the meals we actually get a chance to eat. And we never saw a boxed lunch for 5 weeks."

Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

Q#5: If you stayed off-campus, please identify your accommodation and whether you recommend your accommodation?

- ✓ Yes "It is economic (you can cook if you do not want to spend \$ outside eating); it's quiet; private; short walk away."
- ✓ No "airbnb"
- ✓ Yes "66 Great Clarendon St."

**2015 NOTE: EVALUATIONS WERE NOT DELIVERED BY MAIL CARRIER**

Hertford College

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?

**2014**

Hertford College

Q#1: Housing accommodations clean? Yes: 4; No: 0

Q#2: Housing accommodations well-situated? Yes: 4; No: 0

Q#3: Housing accommodations safe? Yes: 3; No: 0

Q#4: Suggestions for improving housing accommodations?

✓ "Just give us the cord at the start for Internet, as to avoid the wifi issue that was had."

Off campus

Q#1: Housing accommodations clean?

Q#2: Housing accommodations well-situated?

Q#3: Housing accommodations safe?

Q#4: Suggestions for improving housing accommodations?