



Cooley Law School Bookstore Order Form

Mail with check/payment or Fax with credit card info to:

Cooley Law School Bookstore, 300 S. Capitol Ave, Lansing, MI 48933

Fax Orders: 24 hours to 517-334-5768

Call: (517) 371-5140, ext. 5769, Monday – Thursday, 9:00 AM – 6:00 PM

Friday, 9:00 AM – 5:00 PM, Saturday, 11:00 – 2:00 PM

ORDER DATE

SHIP TO A DIFFERENT ADDRESS:

NAME

NAME

ADDRESS (NO P.O. BOX PLEASE)

ADDRESS

CITY STATE ZIP

CITY STATE ZIP

(____) _____
DAYTIME TELEPHONE

ITEM #	DESCRIPTION	COLOR	SIZE	QTY	PRICE EACH	TOTAL PRICE

TOTAL QTY. _____

MERCHANDISE TOTAL	
MI RESIDENTS ADD 6% SALES TAX	
SUBTOTAL	
SHIPPING AND HANDLING CHARGE	
TOTAL ORDER	

METHOD OF PAYMENT: (Do not send cash) Please fill in all requested information. All charge order forms must be signed.

Check or Money Order Mastercard VISA American Express Discover

Card # _____ Expiration Date ____/____ V-Code _____

Signature _____ Billing Zip Code _____

UPS SHIPPING & HANDLING (Within the Continental U.S.)	
Total Merchandise (excludes tax) Add:	
\$ 0.00 - \$ 25.00 -----	\$6.00
\$ 25.01 - \$ 50.00 -----	\$7.50
\$ 50.01 - \$ 100.00 -----	\$10.00
\$ 100.01 - \$ 150.00 -----	\$12.50
\$150.01 and up -----	10% of Total Order

- * All orders shipped UPS Ground. Most orders ship within 24 hours.
- * Allow up to 2 weeks for delivery, especially during the holidays.
- * Express Shipping is available for an additional charge. Call for more information.

YOUR SPECIAL INSTRUCTIONS TO US: