

The Thomas M. Cooley Law School

Juris Doctor Application for Admission



Application Procedure	There is no application fee.	PLEASE PRINT OR TYPE CLEARLY AND ACCURATELY.
	Please answer all questions on this application. An admission decision will not be made until your application is complete.	
	Submit all required materials in one package to: Thomas M. Cooley Law School, Attn. Admissions Office, 300 S. Capitol Ave., P.O. Box 13038, Lansing, MI 48901; PHONE: (517) 371-5140, ext. 2244; FAX: (517) 334-5718; E-MAIL: admissions@cooley.edu; WEBSITE: www.cooley.edu	

Personal Information	TITLE	Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Rev. <input type="checkbox"/>	PLEASE USE YOUR LEGAL NAME AS IT APPEARS ON YOUR PASSPORT, SOCIAL SECURITY CARD, OR DRIVER'S LICENSE.		
	LAST NAME		SUFFIX		
	FIRST NAME		MIDDLE NAME		
	HAS YOUR NAME EVER CHANGED?	Yes <input type="checkbox"/> No <input type="checkbox"/>	IF YES, PLEASE STATE YOUR PREVIOUS NAME(S) BELOW:		
			1	2	
	GENDER	Female <input type="checkbox"/> Male <input type="checkbox"/>	DATE OF BIRTH	(MM/DD/YYYY)	
	SSN		LSAC ID#		
	STREET ADDRESS	(PO BOX ALONE IS NOT ACCEPTABLE)			
		(ADDRESS 2)			
	CITY		STATE /PROVINCE		
	ZIP/POSTAL CODE		COUNTRY		
	IS THIS ADDRESS TEMPORARY?	Yes <input type="checkbox"/> No <input type="checkbox"/>	IF YES, UNTIL	(MM/DD/YYYY)	
DAY PHONE	()	EVENING PHONE	()		
E-MAIL		OCCUPATION			

Permanent Address and Citizenship	PERMANENT STREET ADDRESS	(PO BOX ALONE IS NOT ACCEPTABLE.)		
	CITY		STATE/PROVINCE	
	ZIP/POSTAL CODE		COUNTRY	
	PERMANENT PHONE	()		
	COUNTRY OF BIRTH		COUNTRY OF CITIZENSHIP	
	IF NOT A U.S. CITIZEN, PLEASE CHECK ONE	Resident <input type="checkbox"/> Visa <input type="checkbox"/> Other: <input type="checkbox"/>		
	IF A U.S. CITIZEN, PLEASE INDICATE STATE OF PERMANENT RESIDENCE		COUNTY	
	WHAT YEAR DID YOU BECOME A RESIDENT OF THIS STATE?	(YYYY)		

High School	HIGH SCHOOL NAME		CITY/STATE	
	GRADUATION DATE	(MM/YYYY)		

Sources	HOW DID YOU HEAR ABOUT THE THOMAS M. COOLEY LAW SCHOOL? (CHECK ALL THAT APPLY)			
	Cooley Graduate/Student <input type="checkbox"/>	Web Page/Internet <input type="checkbox"/>	Publications/Official Guide to Law Schools <input type="checkbox"/>	Friend/Relative <input type="checkbox"/>
	Prelaw Advisor/Professor <input type="checkbox"/>	Lawyer/Judge <input type="checkbox"/>	Recruitment Event/Law Forum <input type="checkbox"/>	Mail <input type="checkbox"/> Email <input type="checkbox"/>

Additional Information	HAVE YOU PREVIOUSLY APPLIED TO THOMAS M. COOLEY LAW SCHOOL?	Yes <input type="checkbox"/> No <input type="checkbox"/>	IF YES, PLEASE INDICATE MONTH AND YEAR YOU APPLIED (MM/YYYY)	
	ARE YOU APPLYING AS A TRANSFER STUDENT?	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>NOTE: Only students in good academic standing at an ABA or state-accredited law school are eligible to transfer to Thomas M. Cooley. Please contact the Admissions Office for specifics.</i>	
	ARE YOU APPLYING AS A GUEST/VISITING STUDENT?	Yes <input type="checkbox"/> No <input type="checkbox"/>	<i>NOTE: Permission from current law school is required. Student must be in good academic standing.</i>	
	WHEN DO YOU WISH TO BEGIN LAW SCHOOL? (INDICATE MONTH AND YEAR)	January _____ (YYYY)	May _____ (YYYY)	September _____ (YYYY)
	I PLAN ON ATTENDING LAW SCHOOL	a. Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>	b. Weekdays <input type="checkbox"/> Weekends <input type="checkbox"/> Combination of Weekdays & Weekends <input type="checkbox"/>	
	PLEASE INDICATE YOUR CAMPUS PREFERENCE	Lansing, Mich. <input type="checkbox"/> Grand Rapids, Mich. <input type="checkbox"/>	Auburn Hills, Mich. <input type="checkbox"/> Ann Arbor, Mich. <input type="checkbox"/>	
	I MAY BE INTERESTED IN A JOINT DEGREE PROGRAM	Yes <input type="checkbox"/> No <input type="checkbox"/>	IF YES, CHOOSE ONE OF THE FOLLOWING	JD/MBA <input type="checkbox"/> JD/MPA <input type="checkbox"/>
	PLEASE LIST ALL LAW SCHOOLS TO WHICH YOU ARE APPLYING			
1		2		
3		4		
5		6		

LSAT	HAVE YOU TAKEN THE LSAT?	Yes <input type="checkbox"/> No <input type="checkbox"/>	IF YES, MOST RECENT DATE TAKEN (MM/YYYY) <i>NOTE: Scores over five years old are not accepted.</i>
	IF NO, DATE YOU PLAN TO TAKE THE TEST (MM/YYYY)		WHAT WAS YOUR HIGHEST LSAT SCORE?

Academic History	WILL YOU HAVE A BACHELOR'S DEGREE PRIOR TO THE BEGINNING OF LAW SCHOOL?			Yes <input type="checkbox"/> No <input type="checkbox"/>	
	LIST BELOW ALL COLLEGES OR UNIVERSITIES YOU HAVE ATTENDED, INCLUDING LAW SCHOOLS AND THEIR CONDITIONAL OR UNCONDITIONAL PROGRAMS, COMMUNITY COLLEGES, JUNIOR COLLEGES, EVEN COLLEGES ATTENDED WHILE IN HIGH SCHOOL. FULL DISCLOSURE OF ALL EDUCATIONAL INSTITUTIONS IS REQUIRED. (ATTACH SUPPLEMENT IF NECESSARY.)				
	SCHOOLS	CITY/STATE	DATES ATTENDED (MM/YYYY – MM/YYYY)	MAJOR/DEGREE	GRADUATION DATE (MM/YYYY)

Work Information	ARE YOU NOW SERVING OR HAVE YOU EVER SERVED AS A MEMBER OF THE UNITED STATES MILITARY?		Yes <input type="checkbox"/> No <input type="checkbox"/>
	PRESENT EMPLOYER	CITY/STATE	DATES EMPLOYED (MM/YYYY – MM/YYYY)
	DO YOU EXPECT TO WORK WHILE IN LAW SCHOOL?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>
<i>NOTE: Full-time students (more than 12 credits per term) may not work more than 20 hours per week.</i>			

Ethnicity/Race	THE FOLLOWING INFORMATION ABOUT YOUR RACIAL CATEGORY AND YOUR LANGUAGE IS REQUESTED FOR FEDERAL REPORTING AND ACCREDITATION PURPOSES. SUCH INFORMATION WILL NOT BE USED IN THE ADMISSIONS DECISION. PLEASE CHECK YOUR RACIAL CATEGORY. (OPTIONAL)		
	Black, not of Hispanic origin <input type="checkbox"/>	Mexican American <input type="checkbox"/>	White, not of Hispanic origin <input type="checkbox"/>
	Native American/Alaskan Native <input type="checkbox"/>	Puerto Rican <input type="checkbox"/>	Multi-racial <input type="checkbox"/>
	Asian <input type="checkbox"/>	Other Hispanic <input type="checkbox"/>	Native Hawaiian or Pacific Islander <input type="checkbox"/>
	IS ENGLISH YOUR SECOND LANGUAGE?	Yes <input type="checkbox"/> No <input type="checkbox"/>	

CHARACTER AND FITNESS QUESTIONS: The remaining questions require you to disclose whether you have a history of criminal or civil offenses or academic, work-related, or military disciplinary actions, whether those matters appear on your record or not. The Thomas M. Cooley Law School does not necessarily deny admission simply because an applicant has a history of criminal or civil offenses or disciplinary matters. In making admission decisions, the Law School considers the nature, number, and date of offenses in light of the requirements for participation in its programs. If you do not disclose your complete history here, regardless of your reason or state of mind, the Law School may, upon discovering your failure to disclose, subject you to discipline up to and including denial of admission, revocation of admission, suspension or dismissal after matriculation, withdrawal of certification of graduation to bar authorities, or revocation of degree. The Law School has imposed all of these sanctions. Even if the law school does not discover your history before you graduate, bar investigation and licensing authorities will do so when you apply for bar admission. These authorities will inform the law school, which may initiate disciplinary proceedings for failure to disclose. The Thomas M. Cooley Law School reserves the right to conduct complete history checks of any applicant. Failure to cooperate completely in this process will result in denial of the opportunity to matriculate and revocation of acceptance. (If you are not sure about the nature or ultimate disposition of a particular charge, you must check court records before you answer the following questions.)

1. HAVE YOU EVER BEEN CONVICTED OF, PLEADED GUILTY OR NO CONTEST OR OTHERWISE ADMITTED RESPONSIBILITY TO, OR CONCEDED THAT A PROSECUTING AUTHORITY HAD SUFFICIENT EVIDENCE TO CONVICT YOU OF ANY OF THE OFFENSES LISTED HERE?	a. Felony offenses?			Yes <input type="checkbox"/> No <input type="checkbox"/>
	b. Misdemeanor offenses?			Yes <input type="checkbox"/> No <input type="checkbox"/>
	c. Non-traffic violation or other offense that could have resulted in incarceration, fines, probation, or civil forfeiture?			Yes <input type="checkbox"/> No <input type="checkbox"/>
	TRAFFIC OFFENSES (EXCEPT PARKING TICKETS) THAT INVOLVE THE FOLLOWING:			
	d. Driving offenses involving drugs or alcohol (including reduced charges)?			Yes <input type="checkbox"/> No <input type="checkbox"/>
	e. Careless or reckless driving offenses?			Yes <input type="checkbox"/> No <input type="checkbox"/>
	f. Has your driver's license ever been suspended or revoked?			Yes <input type="checkbox"/> No <input type="checkbox"/>
2. HAVE YOU EVER HAD A CRIMINAL CONVICTION EXPUNGED, SET ASIDE, SEALED, OR OTHERWISE DECLARED CONFIDENTIAL? You must answer question #2 with either Yes or No, unless the law of the state in which you were convicted forbids inquiries about this information or its use by parties other than the state. <input type="checkbox"/> Applicant's state forbids such inquiries. Please name the State: _____				Yes <input type="checkbox"/> No <input type="checkbox"/>
3. ARE YOU CURRENTLY A PARTY TO ANY PROCEEDING THAT COULD RESULT IN INCARCERATION, FINES, PROBATION, OR CIVIL FORFEITURE, OR HAVE YOU BEEN ARRESTED IN THE PAST 5 YEARS?				Yes <input type="checkbox"/> No <input type="checkbox"/>
4. HAVE YOU EVER BEEN SUBJECTED TO PROBATION, DISCIPLINE, SUSPENSION OR EXPULSION BY AN ACADEMIC INSTITUTION AFTER HIGH SCHOOL?				Yes <input type="checkbox"/> No <input type="checkbox"/>
5. HAVE YOU EVER BEEN SUBJECTED TO ANY FORMAL OR INFORMAL UNDERGRADUATE OR GRADUATE SCHOOL DISCIPLINARY ACTION FOR BEHAVIOR (WHETHER COMMITTED ON OR OFF CAMPUS)?				Yes <input type="checkbox"/> No <input type="checkbox"/>
6. HAVE YOU EVER BEEN DISCIPLINED OR DISCHARGED BY AN EMPLOYER FOR VIOLENT, DISORDERLY, OR DISHONEST CONDUCT?				Yes <input type="checkbox"/> No <input type="checkbox"/>
7. HAVE YOU RECEIVED ANY FORM OF PUNISHMENT (WHETHER JUDICIAL OR NONJUDICIAL) AS A MEMBER OF THE ARMED FORCES?				Yes <input type="checkbox"/> No <input type="checkbox"/>
8. WHILE ACCUSATIONS OR CHARGES WERE PENDING, DID YOU EVER VOLUNTARILY WITHDRAW FROM OR LEAVE AN EMPLOYMENT POSITION, AN EDUCATIONAL INSTITUTION, OR A BRANCH OF THE MILITARY?				Yes <input type="checkbox"/> No <input type="checkbox"/>
9. HAVE YOU EVER ATTENDED LAW SCHOOL?				Yes <input type="checkbox"/> No <input type="checkbox"/>
9A. IF YES, BE SPECIFIC	ABA-accredited law school as a regular law student <input type="checkbox"/>	State-approved law school as a regular law student <input type="checkbox"/>	Non-accredited law school as a regular law student <input type="checkbox"/>	
	ABA-accredited law school conditional program <input type="checkbox"/>		<input type="checkbox"/> Other:	
9B. WERE YOU DISMISSED FROM LAW SCHOOL?				Yes <input type="checkbox"/> No <input type="checkbox"/>
9C. WERE YOU ON ACADEMIC PROBATION AT THE TIME YOU LEFT? (NOTE: Make sure the name and the location of the law school are included on the question listing your education.)				Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>NOTE: If you were academically dismissed from a law school, or if you were on academic probation when you left, please contact the Thomas M. Cooley Law School Admissions Office for the current restart policy. Your performance in a conditional law program is not considered, but participation in such a program must be disclosed on this application.</i>				
10. HAVE YOU EVER HAD A PROFESSIONAL LICENSE SUSPENDED OR REVOKED?				Yes <input type="checkbox"/> No <input type="checkbox"/>
11. HAVE YOU EVER FOR ANY REASON VOLUNTARILY SURRENDERED A PROFESSIONAL LICENSE?				Yes <input type="checkbox"/> No <input type="checkbox"/>

NOTE: If you answered yes to any of questions #1-11, please indicate below the question number and provide a brief description. Include dates, and ultimate disposition, and send copies of official documents to verify your statements. If you have questions regarding disclosure, please call the Admissions Office at (517) 371-5140, ext. 2241 or email admissions@cooley.edu. Do not rely on the advice of others outside of the Thomas M. Cooley Law School Admissions Office.

If there is any additional information that you would like brought to the attention of the Faculty Admissions Committee, please attach the relevant material. Letters of recommendation are not used in the admissions process, nor are such letters kept on file. Letters of good character may be requested in some cases.

Your continuing duty to disclose: You have a continuing duty to update your answers to these questions. That duty begins upon your signing and submitting this application, continues even after you have been accepted to Cooley and commenced classes, and extends past your graduation. Your duty to update your answers applies to events that occurred before you applied to Cooley, events that occurred after you submitted your application to Cooley, and even to events that occur after you have commenced classes at Cooley. To change or update the answer to any question on this application, immediately notify in writing the Admissions Office, before classes have started, or the Associate Dean of Students, after classes have started. Your signature (or e-signature) on this application is your affirmation that your disclosures are complete. Do not sign or submit this application unless you have read and understand the certification. To keep your application updated, and for Bar application purposes, please print/make a copy for your records.

By signing this application or transmitting it electronically, I authorize Thomas M. Cooley Law School to obtain from every employer, branch of the military, law enforcement agency, and institution of higher education I have attended, including law schools, my educational records and other information about me, including but not limited to other academic records, any charges or accusations against me, and any disciplinary actions.

I consent to the release of this information and waive any claims against and expressly release the disclosing entity and its employees, officers, and agents from any and all liability as a result of such disclosure.

I certify that I have read and understand this application. I further certify that the information I have submitted is complete and correct to the best of my knowledge and belief. I understand and agree that omission, misrepresentation, or concealment of any significant fact in any statement or answer may be considered sufficient reason for denial of admission, revocation of admission, suspension or dismissal after matriculation, withdrawal of certification of graduation, or revocation of the degree. I understand that I have a continuing obligation both before matriculation and throughout law school to inform the school if any event occurs that would cause my answer to any question on this application to change or be incomplete.

X	SIGNATURE OF APPLICANT	DATE	
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Thomas M. Cooley Law School is committed to a fair and objective admissions policy. Subject to space limitations, Cooley offers the opportunity for legal education to all qualified applicants. Cooley abides by all federal and state laws against discrimination. In addition, Cooley abides by American Bar Association Standard 211(a), which provides that "a law school shall foster and maintain equality of opportunity in legal education, including employment of faculty and staff, without discrimination or segregation on the basis of race, color, religion, national origin, gender, sexual orientation, age or disability."

Thomas M. Cooley Law School policy prohibits and provides a grievance procedure to address complaints of discrimination on these bases. The Dean is the discrimination grievance coordinator. Where appropriate the Law School provides reasonable accommodations for qualified applicants and students with disabilities. The Law School's disability accommodation coordinator is the Coordinator of Student Services and Diversity in the Office of the Associate Dean of Enrollment and Student Services.